Grading

To pass a course, students must:

1. Meet Attendance Requirements: See Course Progress and Attendance section in this document for more information.
2. Complete Assignments & Course Work

Students must achieve an average grade of 70% or better on all assignments and coursework. This average is calculated by totaling the best score from each required exam, assignment, etc.

In online courses that allow for students to take exams multiple times, students are limited to a maximum of three attempts. The highest score will be factored into the average final grade. All exams are available via the learning management system.

Grading scale

A 90-100%
B 80-89%
C 70-79%

**Any grade below 70% or termination from a course is deemed an F

W   Official, approved withdrawal using the online form (online courses, except VIISTA, PayTrain® and CMA®)

WX Official, approved withdrawal using the online form (on-campus/off-campus/on-site course, VIISTA, PayTrain® and CMA® courses)

I   Incomplete for on-campus/off-campus/on-site and online courses

T   Official termination before course end (online courses, except VIISTA, PayTrain® and CMA®) – equivalent to F

OT Official termination before course end (on-campus/off-campus/on-site course, VIISTA, PayTrain® and CMA® courses) – equivalent to F

P   Pass: Assigned in Pass/Fail Courses*

F   Fail: Assigned in Pass/Fail Courses*

P/F grades are currently reserved for specific courses.

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